

<Your Logo>

<p>GUEST LAUNDRY, DRY CLEANING & PRESSING SERVICE</p> <ul style="list-style-type: none"> ▪ Service available Monday to Friday ▪ Closed on Saturday, Sunday and Bank Holidays ▪ Place completed list and garments into bag provided ▪ Valuable items to be removed from garments before sending to valet ▪ Suede and leather items may not be accepted ▪ All prices in GBP, including 20% VAT ▪ For repairs and alterations please ask reception 	<p>YOUR NAME: _____</p> <p>ROOM NO.: _____</p> <p>DATE: _____</p> <p>MOBILE NO. (optional): _____</p>
<p>Your preferred service:</p> <p><input type="checkbox"/> Regular: Shirts on hanger</p> <p><input type="checkbox"/> Shirts folded</p>	<p>Your preferred delivery:</p> <p><input type="checkbox"/> Next day (received before 9am, returned next day after 5.30pm)</p> <p><input type="checkbox"/> Same day (received before 9am, returned same day after 5.30pm)</p>

LAUNDRY	Count	Price	CK	£	p
Shirt, Std		###			
Trousers/Jeans		###			
Track Bottoms		###			
Track Tops		###			
T-Shirt		###			
Vest		###			
Bra		###			
Shorts/Briefs		###			
Socks (pair)		###			
Pyjamas (pair) Std		###			
Pyjamas (pair) Silk		###			
Underwear		###			
PRESS ONLY	Count	Price	CK	£	p
Suit		###			
Jacket		###			
Trousers		###			
Dress		###			
Evening Dress		###			

DRY CLEANING	Count	Price	CK	£	p
Shirt, Silk		###			
Trousers/Jeans		###			
Suit, 2 piece		###			
Suit, 3 piece		###			
Tie, Std		###			
Tie, Silk		###			
Jacket		###			
Shorts		###			
Coat		###			
Sweater		###			
Jumper		###			
Dress		###			
Evening Dress		###			
Skirt		###			
Jumpsuit		###			
Blouse, Std		###			
Blouse, Silk		###			
Scarf		###			
Raincoat/Overcoat		###			

Special instructions:

Subtotal:		
50% Surcharge on same day delivery:		
GRAND TOTAL:		

The hotel acts as an agent for Mr Clean in Daventry. If incorrect or incomplete our count to be accepted as correct. Fragile or hand washable garments must be dry cleaned to insure prompt service and upcharges may be accrued for delicate items. We cannot guarantee to remove all stains successfully and we cannot be held responsible for shrinkage, fastness of colour, buttons, trims, zippers, ordinary wear and tear in cleaning and any articles left in clothing. No claims to exceed 5 times the laundry or cleaning charges of said article and all claims must be made within 24 hours. Thank you.